



4-H CAMP
SHANKITUNK



Cornell Cooperative Extension
Delaware County

(June-August)
2420 Arbor Hill Road
Delhi, NY 13753
t. 607-746-2004
f. 607-746-2508
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Resource Center
34570 State Hwy 10, Suite 2
Hamden, NY 13782-1120
t. 607-865-6531
f. 607-865-6532
e. delaware@cornell.edu
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REFERENCE FORM

Instructions: Please type or print clearly. This form can also be completed online at https://cornell.qualtrics.com/jfe/form/SV_3lccD0FUdKH4VV3

Cornell Cooperative Extension of Delaware County is currently recruiting to fill positions at 4-H Camp Shankitunk. You have been selected to provide a reference for _____ who is applying for the position of _____ at camp. At 4-H Camp Shankitunk, we pride ourselves in selecting qualified and dedicated individuals to work with children ages 6 to 16. Your assistance in this process is greatly appreciated. Thank you for your time and insight.

1. How long have you known the applicant? _____
2. In what capacity have you known the applicant?
Employer _____ Personal Friend _____ Family Friend _____
Teacher _____ Coach _____ Other (explain) _____
3. If you were a former employer, would you consider rehiring the applicant?
Yes _____
No _____ (If no, please explain why.)

4. Please rate the applicant in the following areas:

		POOR	FAIR	AVERAGE	GOOD	EXCELLENT
A.	Ability to work with children ages: 6 & 7	1	2	3	4	5
	Ability to work with children ages: 8 – 10	1	2	3	4	5
	Ability to work with children ages: 11 - 12	1	2	3	4	5
	Ability to work with children ages: 13 - 16	1	2	3	4	5
B.	Ability to take leadership role	1	2	3	4	5
C.	Shows initiative and creativity	1	2	3	4	5
D.	Is responsible and reliable	1	2	3	4	5
E.	Shows enthusiasm	1	2	3	4	5
F.	Possesses a sense of humor	1	2	3	4	5
G.	Ability to take constructive criticism	1	2	3	4	5
H.	Uses mature judgement in decision making	1	2	3	4	5
I.	Is self-confident	1	2	3	4	5
J.	Exhibits sensitivity and patience in dealing with children	1	2	3	4	5
K.	Ability to handle emergency situations	1	2	3	4	5
L.	Is reliable, prompt and conscientious	1	2	3	4	5
M.	Is honest and dependable	1	2	3	4	5
N.	Appearance	1	2	3	4	5
O.	Ability to be an appropriate role model	1	2	3	4	5
P.	Human relations	1	2	3	4	5
Q.	Communication skills	1	2	3	4	5
R.	Problem solving skills	1	2	3	4	5
S.	Ability to live in an outdoor environment	1	2	3	4	5
T.	General Health	1	2	3	4	5

Building Strong and Vibrant New York Communities

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5. What skills or special abilities do you feel this individual has that qualifies the applicant for a camp staff position?

6. Would you trust this individual to care for your own children?
_____ Yes _____ No _____ Not Applicable

If "no," please explain.

7. Please check and explain your endorsement of this applicant:
_____ Cannot recommend for a camp position.
_____ Recommend with some reservation.
_____ Recommend for a camp position.
_____ Highly recommend individual for a camp position.

Briefly explain your choice:

8. Any additional comments regarding this applicant?

Name: _____ Position: _____
Address: _____
Telephone Number: (W) _____ (H) _____
Date: _____

YOUR PROMPT RESPONSE IS APPRECIATED AND IS CRITICAL TO SETTING UP AN INTERVIEW WITH THIS INDIVIDUAL. PLEASE RETURN WITHIN ONE WEEK DIRECTLY TO:

CORNELL COOPERATIVE EXTENSION OF DELAWARE COUNTY

**Attn: Cathy Scofield
34570 State Hwy 10
Suite 2
HAMDEN, NY 13782
PHONE: 607-865-6531
FAX: 607-865-6532**

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